

# Attachment 5 – Delegated plan making reporting template

## Reporting template for delegated LEP amendments

### Notes:

- Planning proposal number will be provided by the department following receipt of the planning proposal
- The department will fill in the details of Tables 1 and 3
- RPA is to fill in details for Table 2
- If the planning proposal is exhibited more than once, the RPA should add additional rows to **Table 2** to include this information
- The RPA must notify the relevant contact officer in the regional office in writing of the dates as they occur to ensure the department's publicly accessible LEP Tracking System is kept up to date
- A copy of this completed report must be provided to the department with the RPA's request to have the LEP notified

**Table 1 – To be completed by the department**

| Stage                               | Date/Details         |
|-------------------------------------|----------------------|
| Planning Proposal Number            | PP 2015 CANTE 008_00 |
| Date Sent to Department under s56   | 29/06/15             |
| Date considered at LEP Review Panel | 18/12/15             |
| Gateway determination date          | 16/01/16             |

**Table 2 – To be completed by the RPA**

| Stage                                           | Date/Details      | Notified Reg Off |
|-------------------------------------------------|-------------------|------------------|
| Dates draft LEP exhibited                       | 10/03/16-15/04/16 |                  |
| Date of public hearing (if held)                |                   |                  |
| Date sent to PCO seeking Opinion                | 17/08/16          |                  |
| Date Opinion received                           | 20/09/16          |                  |
| Date Council Resolved to Adopt LEP              | 26/07/16          |                  |
| Date LEP made by GM (or other) under delegation | 21/09/16          |                  |
| Date sent to DP&I requesting notification       | 22/09/16          |                  |

**Table 3 – To be completed by the department**

| Stage                         | Date/Details |
|-------------------------------|--------------|
| Notification Date and details | 30/09/2016   |

### Additional relevant information: